



FORT VALLEY PARK INFORMATION



Park Fees

The Following fees are (Per-Day) unless otherwise stated:

Fort Valley Grand Bandstand Gazebo

Non-Profit/No-Fundraising

User Fee \$0.00 no charge

Marvin Crafter Festival Park

Non-Profit/No-Fundraising

Pavilion Only-\$200 RV Part Only-\$250 Both-\$300

Non-Profit/Fundraising

Pavilion Only-\$400 RV Part Only-\$500 Both-\$600

For Profit Organization

Pavilion Only-\$800 RV Part Only-\$1,000 Both-\$1,200

RV Hook-Up Usage

\$300 for an entire week

\$200 for Friday/Saturday

An organization requesting use of facilities for 3 or more consecutive days shall pay a fee equal to 75% of the above fees per additional day.

Complete the following application. Please submit a \$100 refundable key/clean-up deposit fee with this application.

All Organizations are required to complete a Background Check with Fort Valley Police Department. The fee Is \$20. Application submission does NOT constitute event approval. Approved applicants will be notified.

A special events permit form will be required for any event with over 100 expected attendees or any event that is determined needs one.

If you have any questions, contact Fort Valley City Hall.



PARK USE FORM

Festival Park ☐ Fort Valley Grand Bandstand Gazebo ☐ Stage ☐

The City of Fort Valley is an equal opportunity employer and provider.

Name/Organization (Sponsor): _____

Event Type: Non Profit _____ 501C # _____ Event Date: _____ Hours: From _____ AM to _____ PM

Address: _____ City: _____ State _____ Zip Code _____

Contact Person: _____ Phone Number: _____

Estimated How many will attend? _____ Secondary Phone Number: _____

Portion of Park Needed: ☐ Pavilion ☐ RV Part ☐ Both ☐ RV hookup Setup hours: From _____ AM to _____ PM

The user agrees to:

Personally accept responsibility for all damages sustained to park facility and equipment by persons in his/her group during reserved time.

The user agrees to maintain order and control over persons in group.

The user agrees to leave pavilion premises clear of litter and other debris.

The user agrees to follow pavilion rules enforcing no alcohol on premises.

he user agrees to leave the pavilion at sundown.

_____ I have read and agree to all of the above statements in order to use the pavilion facility. I understand the above must be adhered to or future reservations will be terminated. The City of Fort Valley reserves the right to refuse any authorization of usage. I understand that event may require a special events permit and will if your event has 100 or more people.

User Signature

Date

Official Use Only

Reviwed by Fort Valley City Administrator

Date: _____

Fort Valley City Administrator Signature



PARK USE FORM

CITY OF FORT VALLEY
204 WEST CHURCH STREET,
FORT VALLEY, GEORGIA 31030
PHONE: (478) 825-8261



POLICE DEPARTMENT

Personnel Needed: _____ for _____ hours at the rate of _____ per hour.

Total Personnel Cost Estimated: _____

Other Resources Needed: _____

Other Equipment Needed: _____

Chief Initials: _____

FIRE DEPARTMENT

Personnel Needed: _____ for _____ hours at the rate of _____ per hour.

Total Personnel Cost Estimated: _____

Other Resources Needed: _____

Other Equipment Needed: _____

Chief Initials: _____

pUBIC WORKS DEPARTMENT

Personnel Needed: _____ for _____ hours at the rate of _____ per hour.

Total Personnel Cost Estimated: _____

Other Resources Needed: _____

Other Equipment Needed: _____

Director Initials: _____

ADMINISTATOR DEPARTMENT

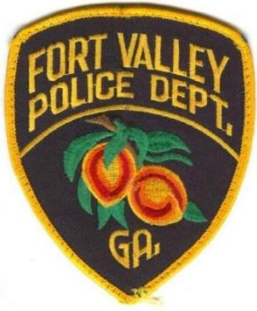
Personnel Needed: _____ for _____ hours at the rate of _____ per hour.

Total Personnel Cost Estimated: _____

Other Resources Needed: _____

Other Equipment Needed: _____

Director Initials: _____



City of Fort Valley Police Department



DJ Flores
Chief of Police
djflores@fortvalleyga.org

200 West Church Street
Fort Valley, Ga 31030
478-825-3383

Request for Police Assistance

Date _____

Name _____ Phone _____

Type of Event _____

Location _____ Date of Event _____

Start Time of Event _____ am/pm Start Time of Event _____ am/pm

Do you want police present before the event start time? _____

If so, what time would you like the police to report? _____

Chief of Police DJ Flores